Coconut Development Board
Planning & Coordination Section

Subject: Proceedings of Plan Review Meeting held on 28.11.2018 at Kochi - reg.

Kindly find enclosed herewith the proceedings of the Plan Review Meeting held under the Chairmanship of the CCDO, CDB, on 28.11.2018 at CDB, HO, Kochi for information and necessary action.

Distribution for information & necessary action to

- Office of the Chairman, CDB
- Head of Administration
- Head of Audit
- Head of Development
- Head of Finance
- Head of Hindi
- Head of Library
- Head of Marketing
- Head of Planning & Coordination
- Head of Publicity
- Head of Statistics
- Head of TMoC

Copy for information to

1. Chairman, CDB
2. PA to CCDO, CDB
3. PA to Secretary, CDB
• CCDO Suggested for a Farm Review Meeting to be held on 3rd December 2018 at CDB, HO, Kochi.

• All pending files with Shri. Selva Kumar S.S., DO should be placed immediately to Smt. Deepthi Nair S., DD (Mkg.) since he already transferred from the Head Office.

• The Infrastructure and minor construction works of the Farm related activities for the year 2018-19 should be finalized and placed immediately with the estimate of competent authority before the Chief Coconut Development Officer. If it is major construction works, (One proposal from DSP Farm, Pitapally regarding the construction works in the Farm) the file should be routed through Administration Section.

• All the Technical Officer engaged on contract basis in the Coconut Development Board should be guided for carrying out Field Inspection and the Demonstration.

3. RCN including DSPF Nurseries

It was informed that under the scheme total allocation is Rs.2.40 Crore, out of which Rs. 1.60 Crore is for RCN – through State Implementation and Rs. 0.80 Crore is through DSP Farms of the Board. As on 27.11.2018 the total expenditure under the scheme is Rs. 0.89 Crore through State Implementation.

• CCDO informed that receipt money under the scheme may be utilized completely in an effective manner.


It was informed that under the scheme, total expenditure as on 27.11.2018 is Rs. 1.11 Crore, of which Rs. 0.81 Crore is maintenance year achievement against a total allocation of 2.16 Crore during 2018-19.

• Since there is no Technical Officer, an Officer may be entrusted immediately for recording/reporting of the progress under the Scheme.

• CCDO suggested that by 29.11.2018, proposals regarding implementation status of the Scheme shall be issued to all implementation agencies and within 15 days, their response, that is whether they can afford the target allocated may be collected.

• CCDO informed that CDB, HO has received a proposal regarding revalidation of additional area under Area Expansion Scheme for the State of Andhra Pradesh and the revalidation should be done only after judicious monitoring and ensuring that the State can afford expansion of area.
5. Laying out of Demonstration Plots

It was informed that during the Financial Year 2018-19, allocation under the Scheme is Rs. 69.35 Crore and as on 27.11.2018, the expenditure under the scheme is Rs. 46.67 Crore.

- Regarding rate approval under LODP Scheme, the Section Officer concerned may submit the details of fund released and reminder should be issued for submission of action plan. The problem associated with pending rate approval of State should be properly analyzed and necessary action should be followed.
- CCDO informed that regarding revalidation of LODP Scheme in the UT of Lakshadweep Administration, progress report is still awaited and it should be followed up immediately.

6. Market Promotion, Statistic & EPC

It was informed that under the scheme allocation during 2018-19 is Rs. 4 Crore and as on 27.11.2018, the expenditure is only Rs. 0.19 Crore.

- CCDO Suggested that by first week of December, Smt. Deepthi Nair S, DD (Mkg) should finalize the programmes or events to be conducted under the Scheme and whether the allocation can be achieved/ not should be ensured.

7. Technology Mission on Coconut

It was informed that expenditure under the scheme as on 27.11.2018 is Rs. 2.23 Crore against a budget allocation of Rs. 17 Crore during 2018-19.

- CCDO suggested for an Internal Review Meeting for TMOC Section on 4th December 2018 in order to discuss about pending issues under the Scheme on release of 1st, 2nd and 3rd installment subsidy for research and adoption of technology projects, Internal Screening Committee (ISC) for research and adoption of project and to finalize about PAC.

8. Infrastructure, Administration & Technical Services

- Under the Scheme, Expenditure as on 27.11.2018 is Rs. 19.90 Crore against the budget allocation of Rs.37 Crore.

- CCDO informed that under the Scheme major construction activities that should be dealt by Administration Section are Establishment of Farmers Training Centre cum Office building at DSPF, Fulia, Coconut Museum cum Training Hall at CDB, HO, Kochi, Farmer’s Training Centre cum Office Building at DSPF, Abhayapuri and Hichachira and it should be immediately follow up.

Smt. Jayashree A, Development Officer informed that under the scheme, expenditure as on 27.11.2018 is Rs. 15.77 Crore against the budget allocation of Rs. 39.51 Crore.

- CCDO Suggested that by 3rd December 2018, the Sanction Order of Rs. 3.58 Crore for Kerala should be placed by the concerned Section Officer.
- D.O. letter should be sent to four major State of R&R Implementation, that is Kerala, Tamil Nadu, Karnataka and Andhra Pradesh seeking UC and progress report of the State in order to release funds.
- By Next PRM, the action plan of R&R should be placed by the Section Officer concerned.

10. Coconut Palm Insurance Scheme

The Budget allocation under the scheme is Rs. 1.05 Crore and so far the expenditure is Rs.0.33 Crore.

- Smt. Preetha Kumari P.V, Statistical Investigator informed that by the last week of December progress report under the Scheme may be submitted.

Other decisions made are as follows.

- Regarding financial assistance to Natural calamities, that is Gaja and Titli-Cyclones, flood in Kerala and drought in Karnataka, CCDO suggested that the financial assistance should be within the guidelines.
- For Implementation of the Scheme R&R, LODP and AEP, cost norms and pattern of assistance should not exceed the recommended guidelines.
- CCDO also suggested that in Development Section, work allotted for the Contractual Staff is in such a way that Ms. Dibina Baby should deal with implementation of LoDP Scheme, Ms. Revathy K.N, should deal with the scheme R & R, Ms. Shanithamol Z should deal with Planning and Ms. Shwetha G Ajay should deal with the DSP Farms of the Board.

- CCDO also suggested for a PRM in every Wednesday of the week.

The meeting ended with the vote of thanks to the Chair.

[Signature]

मुख्य नारियल विकास अधिकारी/
Chief Coconut Development Officer