

नारियल विकास बोर्ड
नियोजन एवं समायोजन अनुभाग
COCONUT DEVELOPMENT BOARD
Planning & Coordination Section

फा सं F.No.1721/2018-विकास Dev(अनुवीक्षण/Monitoring)

दिनांक/ Date: 19.12.18

परिपत्र / CIRCULAR

विषय/ Sub: कोची में 11.12.2018 को संपन्न योजना समीक्षा बैठक की कार्यवाही - संबंधी
Proceedings of Plan Review Meeting held on 11.12.2018 at Kochi - reg.

मुख्य नारियल विकास अधिकारी, नाविबो की अध्यक्षता में 11.12.2018 को नाविबो, मुख्यालय, कोची में संपन्न योजना समीक्षा बैठक की कार्यवाही आपकी सूचना एवं आवश्यक कार्रवाई हेतु इसके साथ संलग्न है।

Kindly find enclosed herewith the proceedings of the Plan Review Meeting held under the Chairmanship of the CCDO, CDB, on 11.12.2018 at CDB, HO, Kochi for information and necessary action.



उप निदेशक (विकास)/ Deputy Director (Dev.)

वितरण - सूचना एवं आवश्यक कार्रवाई हेतु/ Distribution for information & necessary action to

1. श्री आर. मधु, सचिव/ Shri. R. Madhu, Secretary
2. श्री रचत कुमार पाल, उप निदेशक/ Shri. Rajat Kumar Pal, DD(Dev.)
3. श्रीमती दीप्ति नायर एस, उप निदेशक/ Smt. Deepthi Nair S, DD(Mkg.)
4. श्रीमती राधा पी जी, लेखापरीक्षा अधिकारी/ Smt. Radha P.G, AO
5. श्री सबरीनाथन पी, वित्त अधिकारी/ Shri. Sabareenathan P, FO
6. श्री वसंतकुमार वी सी, सांख्यिकीय अधिकारी/ Shri. Vasanthakumar V.C, SO
7. श्रीमती मिनी माथ्यू, प्रचार अधिकारी/ Smt. Mini Mathew, PO
8. श्रीमती जयश्री ए, विकास अधिकारी/ Smt. Jayashree A, DO
9. श्रीमती लीनामोल एम ए, बाज़ार संवर्धन अधिकारी/ Smt. Leenamol M.A, MPO
10. श्रीमती विन्सि वरगीस, तकनीकी अधिकारी/ Smt. Vincy Varghese, TO

प्रतिलिपि सूचनार्थ/ Copy for information to

- 1.अध्यक्ष, नाविबो का निजी सचिव PS to Chairman, CDB
- 2.मुनाविअ, नाविबो का निजी सहायक PA to CCDO, CDB
3. सचिव, नाविबो का निजी सहायक PA to Secretary, CDB

Minutes of Weekly Plan Review Meeting held on 11.12.2018 at CDB, HO, Kochi

under the Chairmanship of CCDO, CDB

A weekly Plan Review Meeting was held under the Chairmanship of CCDO, CDB on 11.12.2018 at CDB, HO, Kochi at 4.30 pm to review the progress of utilization of funds under different CDB Schemes during 2018-19. The following Officers of the Board had attended the meeting.

1. Shri. Saradindu Das, Chief Coconut Development Officer- *In Chair*
2. Shri. Madhu R, Secretary
3. Smt. Deepthi Nair S, Deputy Director
4. Smt. Radha P.G, Audit Officer
5. Shri.Vasanthakumar V.C, Statistical Officer
6. Smt. Mini Mathew, Publicity Officer
7. Smt. Jayashree A, Development Officer
8. Smt. Leenamol M.A, Market Promotion Officer
9. Smt. Joicy Chacko, Junior Accounts Officer
10. Smt. Vincy Varghese, Technical Officer

CCDO informed that since the financial year is close to end, it should be focused to achieve the target allocated under different schemes. The following decisions were taken during the discussion.

1. Demonstration cum Seed Production (DSP) Farms

It was informed that allocation under the scheme is Rs. 300 lakh and expenditure as on date is Rs.139.38 lakh.

- The farm status shall be updated on day to day basis.
- A Farm Review Meeting with Officers concerned will be held on 13.12.2018 in order to finalize the projected expenditure under the scheme and quarter wise fund release.

2. Establishment of Regional Coconut Nursery

Under the scheme total allocation is Rs. 240 lakh, of which Rs.160 lakh is allotted for State Implementation and Rs. 80 lakh for implementation through DSP Farms of the Board.

- It was observed that as on date there is no expenditure for the scheme under implementation through DSP Farms of the Board.
- It was observed that State Level Administrative Approval (SLAA) is still pending from few states for implementation of the scheme.
- CCDO suggested to issue a letter from Planning & Co-ordination section to the State of Maharashtra for furnishing State Level Administrative Approval (SLAA) for implementation of CDB schemes during 2018-19.

3. Expansion of Area under Coconut

Technical Officer (TO) informed that under the scheme anticipated savings will be Rs. 20 lakh against a target of Rs.216.04 lakh.

4. Laying out of Demonstration Plots

Market Promotion Officer (MPO) informed that under the scheme fund release is Rs.4842 lakh, of which fund released under Direct implementation is Rs. 4170 lakh. Actual expenditure is only Rs.1555 lakh with Rs.912 lakh and Rs.643 lakh respectively under Direct and State implementation.

- Regarding LoDP – Direct Implementation, it was informed that about Rs.200 lakh bills of Malappuram and Kannur Districts are pending for payment. CCDO directed that Charge Officer , Malappuram may conduct the pending field visit. In Kannur, as Charge Officer is not available, any one of Technical Officer (Contract) may be deputed for the visit.

5. Marketing

- In order to finalize the reappropriation, category wise Revised Estimate under the scheme should be finalized and got approved from the competent authority.

6. Information and Information Technology

- The Publicity Officer (PO) informed that under the scheme projected expenditure will be Rs.500 lakh and Rs.630 lakh by 15th and 31st December respectively.
- CCDO informed that even though the overall allocation under the scheme Information and Information Technology is Rs.1000 lakh with Rs.34 lakh under SCSP, Rs.16 lakh under TSP and Rs.950 lakh under General category, state wise allocation is not made category wise and fund releases are made without indicating category wise breakup. Hence, PO was directed to furnish immediately the category wise allocation and also intimate category wise break up of fund releases to different Unit Offices of the Board.
- Unit Offices shall also be directed to ensure booking of expenditure accordingly and also to report back category wise expenditure against fund release.

7. Replanting and Rejuvenation of old coconut gardens

- CCDO informed that savings under the scheme may be utilized for enhanced allocation in natural calamity affected states.

8. Establishment of Centre of Excellence in Coconut

- CCDO informed that under the Scheme expenditure as on date is nil and suggested to send a detailed proposal regarding the same to Ministry from Planning and Coordination section in consultation with the Secretary.

9. CCDO also suggested that Revised Estimate should be finalized by 31st December 2018 and got approved by Chairman, CDB. Subsequently again by March 2019 RE may be revised , got approved and submitted to the Ministry.

The Meeting ended with Vote of Thanks to the Chair.



मुख्य नारिईयल विकास अधिकारी/
Chief Coconut Development Officer