

नारियल विकास बोर्ड
नियोजन एवं समायोजन अनुभाग
COCONUT DEVELOPMENT BOARD
Planning & Coordination Section

फा सं F.No.1721/2018-विकास Dev(अनुवीक्षण/Monitoring)

दिनांक/ Date: 21.12.18

परिपत्र / CIRCULAR

विषय/ Sub: कोची में 20.12.2018 को संपन्न योजना समीक्षा बैठक की कार्यवाही - संबंधी
Proceedings of Plan Review Meeting held on 20.12.2018 at Kochi - reg.

मुख्य नारियल विकास अधिकारी, नाविबो की अध्यक्षता में 20.12.2018 को नाविबो, मुख्यालय, कोची में संपन्न योजना समीक्षा बैठक की कार्यवाही आपकी सूचना एवं आवश्यक कार्रवाई हेतु इसके साथ संलग्न है।

Kindly find enclosed herewith the proceedings of the Plan Review Meeting held under the Chairmanship of the CCDO, CDB, on 20.12.2018 at CDB, HO, Kochi for information and necessary action.


उप निदेशक (विकास)/ Deputy Director (Dev.)

वितरण - सूचना एवं आवश्यक कार्रवाई हेतु/ Distribution for information & necessary action to

1. श्री आर. मधु, सचिव/ Shri. R. Madhu, Secretary
2. श्री रजत कुमार पाल, उप निदेशक/ Shri. Rajat Kumar Pal, DD(Dev.)
3. श्रीमती दीप्ति नायर एस, उप निदेशक/ Smt. Deepthi Nair S, DD(Mkg.)
4. श्रीमती राधा पी जी, लेखापरीक्षा अधिकारी/ Smt. Radha P.G, AO
5. श्री सबरीनाथन पी, वित्त अधिकारी/ Shri. Sabareenathan P, FO
6. श्री वसंतकुमार वी सी, सांख्यिकीय अधिकारी/ Shri. Vasanthakumar V.C, SO
7. श्रीमती मिनी मात्यू, प्रचार अधिकारी/ Smt. Mini Mathew, PO
8. श्रीमती जयश्री ए, विकास अधिकारी/ Smt. Jayashree A, DO
9. श्रीमती लीनामोल एम ए, बाजार संवर्धन अधिकारी/ Smt. Leenamol M.A, MPO
10. श्रीमती विन्सि वरगीस, तकनीकी अधिकारी/ Smt. Vincy Varghese, TO

प्रतिलिपि सूचनार्थ/ Copy for information to

1. अध्यक्ष, नाविबो का निजी सचिव PS to Chairman, CDB
2. मुनाविअ, नाविबो का निजी सहायक PA to CCDO, CDB
3. सचिव, नाविबो का निजी सहायक PA to Secretary, CDB

Minutes of Weekly Plan Review Meeting held on 20.12.2018 at CDB, HO, Kochi

under the Chairmanship of CCDO, CDB

A weekly Plan Review Meeting was held under the Chairmanship of CCDO, CDB on 20.12.2018 in the Chamber of CCDO at 3.00 pm to review the progress of utilization of funds under different CDB Schemes during 2018-19. The following Officers of the Board had attended the meeting.

1. Shri. Saradindu Das, Chief Coconut Development Officer- *In Chair*
2. Shri. Madhu R, Secretary
3. Shri. Rajat Kumar Pal, Deputy Director (Dev)
4. Shri. Sabareenathan P, Finance Officer
5. Shri. Vasanthakumar V.C, Statistical Officer
6. Smt. Mini Mathew, Publicity Officer
7. Smt. Jayashree A, Development Officer
8. Smt. Leenamol M.A, Market Promotion Officer
9. Smt. Vincy Varghese, Technical Officer

For review of Marketing section schemes, a separate meeting with the Deputy Director (Marketing) was held on 21.12.2018. CCDO informed that since the financial year is close to end, it should be focused to achieve the target allocated under different schemes. Analysis of scheme wise allocation as well as expenditure were done and following decisions were taken during the discussion.

1. Demonstration cum Seed Production (DSP) Farms

It was informed that under the scheme allocation for the year 2018-19 is Rs.300 lakh and expenditure as on date is Rs.144.90 lakh. CCDO suggested for effective utilization of the budget money allocated under the Scheme.

- Regarding the Action Plan of Fulia Farm, CCDO suggested that the file should be placed by 21st December 2018 by the officer concerned in order to get approval from the competent authority.
- CCDO suggested that there shall be a detailed estimate regarding the expenditure of DSP Farms against the third quarter fund release and projected fund release may also be estimated.
- It was found that an amount of Rs.144.90 lakh was incurred for various farm activities and decided that the amount earmarked for minor works and infrastructure activities shall be worked out to expedite the expenditure status and Utilization Certificate.
- As the CPWD estimate of works concerned to DSP Farms are found to be somewhat more than the fund allocated, CCDO suggested to sort out the issue within three days.
- CCDO suggested to compile the seed nut production data of all the DSP Farms of the Board in a monthly manner and suggested follow up the parameters that he recommended for effective implementation of the Scheme .
- In order to discuss the action taken on the decisions of Farm Review Meeting held on 13.12.2018 at Kochi, CCDO suggested for a meeting on 21.12.2018.

- CCDO also suggested to communicate with the officers concerned of the DSP Farms in order to get the Projected seedling production during 2018-19 of the respective Farms.
- CCDO directed that Smt. Jayashree A, Development Officer shall take charge of DSP Farm files and suggested to ensure proper monitoring of the Scheme at HO level.

2. Establishment of Regional Coconut Nursery

Under the scheme total allocation was Rs. 240 lakh, of which Rs.160 lakh was allotted for State Implementation and Rs. 80 lakh for implementation through DSP Farms of the Board. Out of the allocation of Rs.160 lakh for implementation through state, expenditure as on date was Rs.89.60 lakh and expenditure was nil under the scheme implementation through DSP Farms of the Board.

- It was observed that State Level Administrative Approval (SLAA) is still pending from few states/ UTs such as Kerala, Telangana and Lakshadweep.
- CCDO also suggested to finalize the anticipated savings under the scheme.

3. Expansion of Area under Coconut

Under the scheme fund allocated during 2018-19 is Rs.216.04 lakh and expenditure as on date is Rs.109.70 lakh against a fund release of Rs.112.55 lakh. Technical Officer informed that there will be savings under SCSP and TSP fund and expected to have a cent percent achievement under General category.

- CCDO suggested to finalize the anticipated savings under SCSP and TSP fund.

4. Laying out of Demonstration Plots

- Regarding LoDP- Direct Implementation – Kerala, CCDO directed that a Note shall be given to Charge Officer, Malappuram for conducting the pending field visit immediately for settlement of bills. It was also suggested to sort out the pending field visit in Kannur district.

5. Marketing

Under the Scheme RE was Rs.100 lakh and as on date expenditure is Rs.22.46 lakh.

- The Deputy Director, Marketing informed that the expenditure will be incurred with the settlement of the advances for IITF and Shillong Exhibition , and the committed expenditure for the Kiosks, Supply Chain studies and Buyer Seller meets.

6. Information and Information Technology

- The Publicity Officer (PO) informed that under the scheme Revised Estimate was Rs.735 lakh with anticipated savings of Rs.265 lakh and expenditure as on date was Rs.421.32 lakh.

7. Technology Mission On Coconut

Under the Scheme Revised Estimate was Rs.500 lakh and as on date expenditure was Rs.223.32 lakh.

- CCDO suggested that the note should be submitted for finalizing the date of PAC along with the projects approved in ISC.

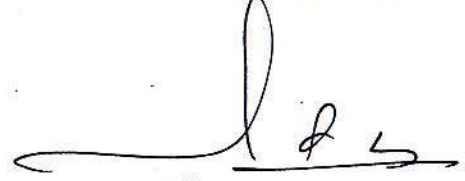
8. Replanting and Rejuvenation of old coconut gardens

- CCDO suggested to immediately communicate with the respective State Govt. informing that if they are not in a position to give the Administrative Approval under the Scheme, Board will be constrained to restrict the target allocation under the scheme for these States.

9. Establishment of Centre of Excellence in Coconut

- CCDO suggested that Deputy Director (Planning) in consultation with the Secretary, CDB shall follow up response from the Ministry regarding the detailed proposal submitted by the Board.

The Meeting ended with vote of thanks to the Chair.



मुख्य नारिईयल विकास अधिकारी/
Chief Coconut Development Officer