नारियल विकास बोर्ड
नियोजन एवं समायोजन अनुभाग
COCONUT DEVELOPMENT BOARD
Planning & Coordination Section

फा सं. F.No.1721/2018-विकास Dev(अनुबोधण/Monitoring) दिनांक/ Date: 28.11.18

परिचय / CIRCULAR

विषय/ Sub: कोची में 21.11.2018 को संपन्न योजना समीक्षा बैठक सह दीडियो कॉन्फरेंस की कार्यवाही - संबंधी


मुख्य नारियल विकास अधिकारी, नायिकों की अध्यक्षता में 21.11.2018 को नायिकों, मुख्यमंत्री, कोची में क्षेत्रीय कार्यालय, चेन्नई के अधिकारियों के साथ संपन्न योजना समीक्षा बैठक सह दीडियो कॉन्फरेंस की कार्यवाही आपकी सूचना एवं आवश्यक कार्यवाही हेतु इसके साथ संलग्न है।

Kindly find enclosed herewith the proceedings of the Plan Review Meeting cum Video Conference held under the chairmanship of the CCDO, CDB, on 21.11.2018 at CDB, HO, kochi with the Officers of the Regional Office, Chennai for information and necessary action.

उप निदेशक (विकास)/ Deputy Director (Mkg.)

वितरण - सूचना एवं आवश्यक कार्यवाही हेतु/ Distribution for information & necessary action to
1. श्री आर. मधु, सचिव/ Shri. R. Madhu, Secretary
2. श्री आर. श्री. प्रसाद, निदेशक/ Shri. R. B. Prasad, Director
3. श्री सचिव कुमार पाल, उप निदेशक/ Shri. Rajat Kumar Pal, DD(Dev.)
4. श्रीमती दीपा नायर एस, उप निदेशक/ Smt. Deepthi Nair S, DD(Mkg.)
5. श्रीमती राधा पी जी, लेखापतिका अधिकारी/ Smt. Radha P.G, AO
6. श्री शबरीना नाथ, पिंचल अधिकारी/ Shri. Sabarchanathan P, FO
7. श्री वसन्तकुमार वी श्री, सांख्यिकीय अधिकारी/ Shri. Vasanthakumar V.C, SO
8. श्रीमती मित्रा माथू, प्रचार अधिकारी/ Smt. Mini Mathew, PO
9. श्रीमती जयश्री ए, विकास अधिकारी/ Smt. Jayashree A, DO
10. श्री सेलवाल एस एस, विकास अधिकारी/ Shri. Selvamalar S.S, DO
11. श्रीमती लीनामोल एस, बाजार संचारन अधिकारी/ Smt. Leenamol M.A, MPO
12. श्रीमती विनौल वर्णु, तकनीकी अधिकारी/ Smt. Vincy Varghese, TO

प्रतिलिपि सूचनायें/ Copy for information to
1. अध्यक्ष, नायिकों का निजी सचिव PS to Chairman, CDB
2. मुख्याधिकारियों नायिकों का निजी सहायक PA to CCDO, CDB
3. सचिव, नायिकों का निजी सहायक PA to Secretary, CDB
Minutes of Plan Review Meeting cum Video Conference held on 21.11.2018 at CDB, HO, Kochi under the chairmanship of CCDO, CDB

A Plan Review Meeting (PRM) was held under the chairmanship of CCDO, CDB on 21.11.2018 at CDB, HO, Kochi to review the progress of utilization of funds under different schemes during 2018-19. A Video Conference Meeting was also held along with this PRM with the Officers of the Regional Office, Chennai. Due to some technical problems, Video conferencing with RO, Bangalore couldn’t be done. The following officers of the Board had attended the meeting.

Officers from CDB, HO, Kochi

1. Shri. Saradindu Das, Chief Coconut Development Officer- In Chair
2. Shri. R. Madhu, Secretary
3. Smt. Deepthi Nair S., Deputy Director (Marketing)
4. Shri. Sabareenathan P, Finance Officer
5. Shri. Vasanthakumar V.C, Statistical Officer
6. Smt. Mini Mathew, Publicity Officer
7. Shri. Selvakumar S.S, Development Officer
8. Smt. Leenamol M.A, Market Promotion Officer
9. Smt. Joycey Chacko, Junior Accounts Officer
10. Smt. Vincy Varghese, Technical Officer

Officers from CDB, RO, Chennai

1. Shri. Rajeev Bhushan Prasad, Director
2. Smt. Balasudhahari T, Deputy Director (Development)
3. Shri. Jayapandhi A, Deputy Director (Marketing)
4. Shri. Sasikumar C, Technical Officer

It was informed that the total expenditure as on 18.11.2018 was Rs. 91.21 crore against the budget outlay of Rs. 193 crore for 2018-19. The status of implementation of different schemes/components was discussed and the following observations and decisions were made.
CCDO informed that till Shri. Rajat Kumar Pal, Deputy Director, Joins the Head Quarter, the files related to TMOC and Planting Material may be routed through Smt. Deepthi Nair S, Deputy Director (Marketing).

1. Demonstration cum Seed Production (DSP) Farms

   It was informed that under the scheme ‘Demonstration cum Seed Production (DSP) Farms, the board has incurred an expenditure to the tune of 38% of the allocation (Rs.115.66 lakh against allocation of Rs.300 lakh). The important decisions taken up during the discussion were as follows.

   - With immediate effect, Shri. Selvakumar S.S, Development Officer, shall finalize the construction works to be completed under infrastructure and administration activities of the DSP Farms, which are already approved by the Board. The same shall be submitted before the competent authority.

   - Every farm should intimate the balance in certified seedlings stock available with them, seedlings likely to be certified this year, seed nuts to be procured and sown etc. in the prescribed format to the Head Quarter in time.

   - The Officer concerned shall ensure that all the DSP Farms of the Board successfully completes the second dose of fertilizer application in time.

   (Since Madhepura, Pitapally and Abhayapur are underperforming DSP Farms of the Board, some innovative activities should be carried out to improve the performance of these farms.)

   - As being done every year meeting shall be conducted at the Head Quarter level during January 2019 with the Farm Managers to finalize Action Plan for the upcoming financial year.
2. Expansion of Area under Coconut

- The Board is not in a position to fully achieve the allocations component wise, and it is expected that there will be some savings under SCSP and TSP fund. Suitable proposal shall be moved for utilizing this savings in other schemes.

3. Laying out of Demonstration Plots

It was informed that under the scheme LODP, State Level Administrative Approval from 8 states are pending and D.O letter are being sent to the State Departments concerned. About Rs.2 crore bills of 2nd year LODP – Direct Implementation in Kerala is pending for sanction in respect of Malappuram and Kannur. CCDO informed that the file should be placed after visit of the Charge Officer concerned.

- Shri. S. S. Selvakumar, Development Officer, is designated as the Charge Officer for LODP- Kannur in place of Shri. Kumaravel S, DO, being at Assam. He should visit the 2nd year LODP area immediately to clear the pending bills.
- Regarding expenditure Sanction of LODP scheme in Kerala, it was clarified that approval of action plan with expenditure sanction is being taken initially and subsequently only expenditures are incurred without fund transfer, being in HQ itself and dealing with schemes of other units also.
- District Charge Officers should properly certify receipt of inputs for payment of bills and further ensure distribution of inputs under the scheme.
- In order to discuss the implementation of 1st year LODP – direct implementation in Kerala in view of approval of guidelines by the Board, a meeting should be conducted on 26.11.2018 AN with the officers concerned.
- D.O letter to Unit Offices that in view of delegation already given to RO for rate approval. 100% utilization of 1st and 2nd year LODP funds shall be done by January 2019.
• The Board should communicate with the respective State Governments for Progress Report of fund already released during current year under the Scheme.

• Beneficiary list may be collected for LODP / OMU implementation through State Govt. also.

4. Information and Information Technology

It was informed that under the scheme 'Information and Information Technology', BE and RE are Rs.10 crore, out of this, sanction has accorded for Rs.3.03 crore and actual expenditure is Rs.2.40 crore.

• CCDO suggested that it is preferable to conduct all training programmes under Publicity Section.

• Monthwise action plan regarding extension activities by the Board during 2018-19 should be obtained from all Unit Offices of the Board.

• The Publicity Officer should submit the Office wise Budget allocation for expenditure of Rs.10 crore under the scheme by 30th November 2018.

• Action Plan for the budget allocation of Rs.6 crore for Publicity and Extension activities from HO should also be submitted by the Publicity Officer as soon as possible.

• Action may be initiated for a State Level Awareness Programme to be conducted in Kerala. Field day can be organized under LODP with respective Agriculture Officer, Subject Matter Specialist from KVK etc.

5. Technology Mission on Coconut

• Letter should be sent to all State Centres as well as Secretaries of State Government communicating that CDB is giving prime importance to Research projects through Government institutions under TMOC and inviting suitable proposals.
• There is no need for conduct of ISC for Adoption of Technology projects.

• Finalize suitable date for conduct of PAC Meeting on receipt of sufficient projects.

• A Note should be prepared from TMOC Section regarding schedule for pending inspections of second and third year projects for considering subsequent release of funds.

6. Statistics Section

• Since there is some mismatch regarding Production and Productivity of Coconut in Kerala by State Govt. as well as CDB (indicating that the CDB figures as somewhat higher than the State Govt. estimate), North, Central and South zone estimation procedure may be followed by CDB for accurate estimation of production and productivity.

• Ministry is insisting for uploading beneficiary wise details in Hortnet. State Officer may issue formats and collect the same and upload details.
Video Conference Meeting with CDB, RO, Chennai

The Director, RO, Chennai informed that, during the current financial year, as on date Rs.1314 lakh has been released to Regional Office, Chennai under different schemes.

a. Establishment of Nucleous Coconut Seed Garden: Rs. 3 lakh
b. Expansion of Area under Coconut : Rs. 11 lakh
c. Laying out of Demonstration Plots : Rs. 1227 lakh
d. Organic Manure Units : Rs.1 lakh
e. Infrastructure & Administration: Rs.50 lakh
f. Information and Information Technology: Rs.19 lakh
g. FOCT: Rs.2.3 lakhs

- The Director, RO, Chennai informed that under the scheme LODP, they are in a position to commit an amount of Rs.4.57 crore by the end of December and of Rs.14.72 by the end of January 2019. As on date there is no expenditure under the Scheme.

- The Director informed that additional funds cannot be taken up under LODP by RO, Chennai.

- Under the Scheme ‘Expansion of Area under Coconut’ achievement is Rs.7.335 lakh against the fund release of Rs.11 lakh.

- The issue of Gaja cyclone will be dealt separately. CCDO informed that assistance will be provided for the state as per the general guidelines only.

- Secretary informed that list of beneficiaries under the scheme for the Regional Office should be informed in prescribed format with the Aadhar number of the beneficiary.
CCDO informed that next Video Conference meeting will be held on 27th November 2018 with the RO for the detailed clarification regarding Progress of implementation of Schemes under the RO, Chennai during 2018-19.

The meeting ended with Vote of thanks to the Chair.

मुख्य नारिंद्रल विकास अधिकारी/
Chief Coconut Development Officer