PRIPAT / CIRCULAR

विषय/ Sub.: कोची में 10 जुलाई 2018 को संपन्न समीक्षा बैठक की कार्यवाही के संबंध में
Proceedings of Review Meeting held on 10th July 2018 at Kochi – reg.

मु ना वि ओ, नारियल विकास बोर्ड की अध्यक्षता में 10 जुलाई 2018 को संपन्न
समीक्षा बैठक की कार्यवाही सूचना एवं आवश्यक कार्यवाही के लिए संलग्नी की जाती है।

Kindly find enclosed herewith the proceedings of the Review Meeting held under the
chairmanship of the CCDO, CDB, on 10th July 2018 at CDB, HO, Kochi for information and
necessary action.

उप निदेशक (विकास) / Deputy Director (Dev)

वितरण - सूचना एवं आवश्यक कार्यवाही हेतु/ Distribution for information & necessary action to
1. नाविको, मुख्यालय के सभी अनुभागाध्यक्ष All Section Heads at CDB, HO
   क. प्रशासन Administration
   ख. विकास Development
   ग. ई. पी. ए. पी. EDP
   घ. वित्त Finance
   ड. हिंदी Hindi
   च. पुस्तकालय Library
2. बोर्ड के सभी इकाई कार्यालयों/ All Unit offices of Board

प्रतिलिपि सूचनार्थ/ Copy for information to
1. अध्यक्ष, नाविको का निजी सचिव PS to Chairman, CDB
2. मुनाविक A का निजी सहायक PA to CCDO
3. सचिव का निजी सहायक PA to Secretary
Minutes of review meeting held on 10.07.2018 at CDB, HO, Kochi under the chairmanship of CCDO, CDB

A meeting was held under the chairmanship of Shri Saradindu Das, CCDO, CDB to review the progress of implementation of CDB schemes and other activities during 2018-19 and other issues on 10th July 2018 at CDB, HO, Kochi. The following officers of the Board had participated in the meeting.

1. Shri. Saradindu Das, Chief Coconut Development Officer- In Chair
2. Shri. R. Madhu, Secretary
3. Shri Hemachandra, Director
4. Shri Rajeev Bhushan Prasad, Director
5. Shri. E. Aravazhi, Deputy Director (Dev.)
6. Shri. R. Jnanadhevan, Deputy Director (Dev.)
7. Shri. SS Choyal, Deputy Director (Tech.)
8. Smt. Deepthi Nair S., Deputy Director (Marketing)
9. Smt. Resmi D.S, Assistant Director
10. Shri K.S. Sebastian, Assistant Director (Marketing)
11. Shri. P. Sabareenathan, Finance Officer
12. Shri. VC Vasanthkumar, Statistical Officer
13. Smt. Mini Mathew, Publicity Officer
14. Shri KK Subhash, ALIO
15. Smt. Jayashree A, Development Officer
16. Shri Selvakumar, Development Officer
17. Smt. Leenamol M A, Market Promotion Officer
18. Shri. Kumaravel S, Development Officer
19. Smt. Vincy Varghese, Technical Officer

CCDO welcomed the officers participated in the meeting and requested to expedite action for obtaining State Level Administrative Approval from concerned State(s) for the schemes to be implemented by the State. Shri. E. Aravazhi, Deputy Director made a presentation on the progress and enlightened about the new activities like Krishi Kalyan Abhiyan and Area Expansion Programme with higher cost norms for implementation in North East States proposed during 2018-19. Shri Hemachandra, Director, CDB, RO, Bengaluru and Shri Rajeev Bhushan Prasad, Director, CDB, RO, Chennai also made presentation on the scheme implementation in the States of their jurisdiction.

The following points were discussed in the meeting.
1. The pending audit paras of different Sections may be followed up and all actions may be taken up for settling the same and dropping by the Audit (Action: All Sections in HO and concerned Unit Offices).
2. The concerned officers in Head Office and in Unit Offices shall pursue for obtaining pending UCs and progress reports at the earliest, mainly for the funds released under
RCN, Integrated Farming and R&R (Action: Development Section and concerned Unit Offices).

3. The seed coconut procurement target for 2018-19 in respect of DSP Farms Madhepura and Kondagaon may be limited to 20000 and 10000, respectively, proposed to be procured from DSP Farm, Vijayawada. Procurement from private sources may be withheld till further decisions (Action: Development Section and concerned DSP Farms).

4. The Farm in charges may discuss with the concerned Deputy Director/Director regarding the targets fixed under Regional Coconut Nursery programme for 2018-19. The Asst. Director, DSP Farm, Neriamangalam may discuss the issue with Shri Jnanadevan R, DD (Dev.) (Action: Development Section, All DSP Farms)

5. Possibilities may be explored for making the DSP Farm, Madhepura as fully organic farm ascertaining the FYM supplementation. (Action: Regional Office, Patna & DSP Farm, Madhepura)

6. Regarding direct implementation of LoDP in Karnataka, if the existing empanelled companies agree to supply inputs such as urea at enhanced base rate (as they proposed) at FOL basis, without enhancement in transport charges, the supply orders may be placed. Otherwise, retendering process may be initiated for inputs where enhancement in the rates is proposed by the suppliers. (Action: Regional Office, Bangalore)

7. The Regional Office, Bangalore may send a detailed proposal for implementation of LoDP-Direct where FPO’s are not there. (Action: Regional Office, Bangalore)

8. The Regional Office, Chennai may send specific proposal for implementation of LoDP-Direct under SCSP/TSP where the area is scattered and FPO formation may not be possible with proper justifications for consideration (Action: Regional Office, Chennai)

9. As informed by the Director, CDB, RO, Bangalore, LoDP Direct Implementation in 500 ha in Karnataka, where organic inputs were supplied during 2017-18, may be considered for supplying organic inputs during 2018-19 also. (Action: Regional Office, Bangalore)

10. Under LoDP-DI in Karnataka Coconut seedlings supply from DSP Farm, Mandya can be done immediately, even if the rates of other inputs and action plan are not approved, based on the availability of seedlings in the farm and as per the guidelines of linking coconut seedlings under LoDP. This may be included in the action plan subsequently on approval of rates. (Action: Regional Office, Bangalore)

11. Under LoDP-DI in Karnataka, funds for neemcake, intercrop planting materials and PPC where valid rates are available for 2018-19 can be released for maintenance year, based on the proposal of RO, Bangalore (Action: Development Section)

12. The Regional Office, Chennai may revise the proposal of Model Cluster including the value addition activities, as desired by the Hon’ble MoS for Shipping & Finance. (Action: Regional Office, Chennai)

13. The proposal of decentralisation of procurement of planting materials of intercrops for distribution under LoDP-DI in Kerala was discussed and it was decided that the
required planting materials locally available from State Govt. Farms/ SAU units or from FPOs and other reputed agencies at Govt. rate on quality certification by State Agri/ Hort. Dept. can be considered (Action: Development section)

14. The Board’s officers may undertake 10% random field inspection in the States where R&R is implemented (Action: Development Section and concerned Unit Offices).

15. The funds for the maintenance year of R&R due for 2018-19 can be released to the State Departments, once the Progress Report and UC is received from the concerned State, with a condition that the funds can be utilized only after issue of State Level Administrative Approval. All efforts may be taken up by the Development Section and Unit Offices concerned so that the funds are released latest by 15th August 2018. (Action: Development Section & Unit Offices concerned)

16. Similarly, under LoDP 100 % funds of maintenance year allocation can be released, conditionally, to the States, once the progress report and UC for the funds released upto 31.03.2018 have been received. (Action: Development Section & Unit Offices concerned)

17. The proposals of FPOs for management of diseases/ pests can be considered under TMoC - Management of Insect Pests and Disease affected gardens - Adoption of technologies wherein financial assistance to the extent of 25 % of the project cost can be extended (Action: All Unit Offices)

18. All efforts may be taken up by different Sections in Head Office as well as by the Unit offices in achieving atleast 50 % of the targets allocated by September 2018 so that the funds are not lapsed for the current financial year (Action: All Sections in HO and all Unit Offices)

19. Special efforts may be given for extending the benefits, utilising 100 % of funds earmarked under SCSP and TSP, to the eligible beneficiaries. Special meetings, workshops, awareness programmes, seminars, etc. involving the coconut farmers as well as the State Departments may be organized to popularize the benefits of the Board’s schemes among the targeted people. (Action: All Sections in HO and all Unit Offices)

20. To facilitate proper booking of expenditures in the General and subplans, it is directed to clearly mention the General/ SCSP/ TSP components invariably in the Sanction Orders, irrespective of the fund release is made in one, two or all three plans. The Finance Section may issue instructions suitably. (Action: Finance Section)

21. It was observed that the Unit offices are not sending the MPR regularly. Further details are required to be obtained and compiled for reviewing as well as for furnishing to the Ministry. Hence, a draft MPR for the scheme implementing offices was discussed. It was opined that the format may be made simpler and circulated (Action: PC Section, HO)

Chief Coconut Development Officer