
अध्यक्ष, नारियल विकास बोर्ड की अध्यक्षता में 13.11.2018 को ना दी वो मुख्यालय, कोची में संपन्न योजना समीक्षा बैठक की कार्यवाही सूचना एवं आवश्यक कार्यवाही के लिए संलग्न की जाती है।

Kindly find enclosed herewith the proceedings of the Plan Review Meeting held under the chairmanship of the Chairman, CDB, on 13.11.2018 at CDB, HO, Kochi for information and necessary action.

उप निदेशक (विभाग)/ Deputy Director (Mkg.)

वितरण - सूचना एवं आवश्यक कार्यवाही हेतु/ Distribution for information & necessary action to

नाविको, मुख्यालय के सभी अनुभाराध्यक्ष All Section Heads at CDB, HO

क. प्रशासन Administration
ख. लेखा परीक्षा Audit
ग. विकास Development
घ. वित्त Finance
ड. हिंदी Hindi
ढ. पुस्तकालय Library

छ. प्रचार Publicity
ज. साइंटिफिकStatistics
झ. टीएमओसी TMoC

प्रतिलिपि सूचनार्थ/ Copy for information to

1. अध्यक्ष, नाविको का निजी सचिव PS to Chairman, CDB
2. मुख्यालय, नाविको का निजी सहायक PA to CCDO, CDB
3. सचिव, नाविको का निजी सहायक PA to Secretary, CDB
Minutes of Plan Review Meeting held on 13.11.2018 at CDB, HO, Kochi under the 
chairmanship of Chairman, CDB

A meeting was held under the chairmanship of Dr. Raju Narayana Swamy, IAS, 
Chairman, CDB on 13.11.2018 at CDB, HO, Kochi to review the progress of utilization of 
funds under different schemes during 2018-19. The following officers of the Board had 
attended the meeting.

1. Dr. Raju Narayana Swamy, IAS, Chairman  
2. Shri. Saradindu Das, Chief Coconut Development Officer  
3. Shri. R. Madhu, Secretary  
4. Shri. E. Aravazhi, Deputy Director (Dev.)  
5. Shri. R. Jnanadevan, Deputy Director (Dev.)  
6. Smt. Deepthi Nair S., Deputy Director (Marketing)  
7. Smt. Radha P.G., Audit Officer  
8. Shri. Sabareenathan P, Finance Officer  
9. Smt. Mini Mathew, Publicity Officer  
10. Smt. Leenamol M.A, Market Promotion Officer  
11. Shri. Kumaravel.S, Development Officer  
12. Smt. Renu P. Viswam, Statistical Investigator  

- In Chair

It was informed that the total expenditure as on 12.11.2018 was Rs. 90.00 crore 
against the budget outlay of Rs. 193.00 crore for 2018-19, which is very low, as more than 
half of the financial year is lapsed. The status of implementation of different schemes/
components was discussed and the following observations and decisions were made.

1. Project proposals for natural calamity affected areas in Andhra Pradesh, Karnataka, 
Kerala and Odisha may be formulated, within the existing scheme guidelines, in 
consultation with CPCRI, on priority basis. The savings of funds from TMoC, Regional 
Coconut Nursery and other schemes may be diverted for this purpose . 
(\textit{Action: DD (Dev.)})

2. Major infrastructure development works like Farmers’ Training Centre in Abhayapuri, 
Hichachera, and other suitable Unit Offices may be followed up regularly and put up for
approval at competent levels. Minor works (less than Rs. 20.00 lakh estimate) may be
taken up in Board’s DSP Farms. The funds can be met from ‘Infrastructure,
Administration and Technical Services’ *(Action: DD (Farms) and AO – III)*

3. The booking of expenditure under RCN in DSP Farms may be made as per actual no. of
seedlings certified. *(Action: DD (Farms) and FO)*

4. The achievement under LoDP is low. CCDO may conduct a video conference and
identify the bottlenecks in implementation of the schemes and may be put up suitable
proposals. *(Action: DD (Dev)/ DD (PC))*

5. The expenditure under Market Promotional activities is too low. A comprehensive
proposal with action plan with all possible components for entire budget may be put up
for approval by the Chairman. *(Action: DD (Mkg))*

6. Board may explore possibilities of supplying matured coconuts in bulk to major
government organizations/ trusts in non-coconut growing States. *(Action: DD (Mkg))*

7. Special conferences/ workshops may be organized on special themes like VCO,
activated carbon, etc. Product promotion programmes may also be held in Sikkim.
*(Action: DD (Mkg))*

8. Railways/ Airport authorities may be pursued for allotment of sales counter in Stations/
Airports for promotion of value added coconut products *(Action: DD (Mkg))*

9. As part of export promotion, a national level seminar for exporters may be organized in
association with Ministry of Commerce, APEDA and other related organisations,
preferably on the occasion of Board’s Foundation Day. *(Action: DD (Mkg))*

10. The componentwise action plan under ‘Information & Information Technology’ for NE
States for the total allocation of Rs. 1.00 cr. is already approved by the Board. Funds
may be transferred to RO, Guwahati. Components that can be implemented by the State
Department may also be decided by RO, Guwahati and release the fund to
State Govt. accordingly. Action may also be initiated for organizing a national level ‘Coconut Festival’ in Guwahati during December 2018-January 2019. *(Action: PO)*

11. Deputation of suitable officers for 3 to 4 months in RO, Guwahati may be proposed to assist the Director in implementation of Board’s schemes in an effective and time bound manner. *(Action: CCDO/ Secretary)*

12. The Universities/ other government organizations may be addressed to get sizeable research projects under TMoC for placing before the PAC. *(Action: CCDO/DD (TMoC))*

13. The issue of establishment of Centre of Excellence in DSP Farm, Dhali may be pursued with the Ministry *(Action: CCDO/Secretary/DD (PC))*

14. CCDO, Secretary and FO may work out on the anticipated savings under different schemes and proposed for reallocations under different schemes of the Board, including the activities to be taken up in natural calamity affected areas. *(Action: CCDO/Secretary/DD (PC)/ FO)*

15. As decided in the last Board Meeting, CCDO and Director, CPCRI may formulate special projects for utilization of SCSP funds. Formation of SHGs, capacity building, extending financial assistance, etc. may be considered. The proposal of CCDO for relaxation of norms for formation of CPS with minimum cluster area of 5 ha for SC dominated areas, instead of 25 ha clusters, may also be considered. *(Action: CCDO/DD (Mkg))*

16. One more PRM may be held during next week. *(Action: CCDO/Secretary/DD (PC))*

17. Letters to all Unit Offices may be issued to expedite expenditure. *(Action: CCDO/DD (PC)).*

The meeting ended with the vote of thanks to the Chair.

Chief Coconut Development Officer